



INTRODUCTION:

Welcome and Congratulations on purchasing a **TOPFORM** lift chair. The chair you have purchased combines state of the art quality components with comfort, style, and safety. We are confident the design features will provide you with conveniences you expect during your daily activities. Understanding how to properly operate and care for your chair should bring you years of trouble free use.

Read and follow all instructions, and warnings in this manual before operating your chair for the first time. In addition your comfort and safety depends on you, as well as your dealer, carer or healthcare professional in using good judgement when operating your lift chair.

If there is any information in this manual which you do not understand, or if you require additional assistance please contact your **TOPFORM** authorised dealer. Failure to follow all instructions, and warnings outlined in this manual may result in personal injury, and/or product damage and will void **TOPFORM**'s product warranty.

MODIFICATIONS:

TOPFORM have designed and manufactured your lift chair to provide maximum comfort and enhanced mobility. However to prevent personal injury and/or damage to your lift chair, you should not modify, add, remove, or disable any feature, part, or function of your lift chair. Unauthorised modifications may also void your chairs warranty. By accepting delivery of this lift chair you promise that you will not change, alter, or modify your chair or remove or render inoperable or unsafe any guards or any other safety features of your lift chair.

CUSTOMER FEEDBACK:

TOPFORM wants to hear your comments, questions, and suggestions about your new lift chair, this manual, and the service you received from your **TOPFORM** authorised dealer. Please feel free to contact us at the address below.

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GENERAL GUIDELINES:

Your **TOPFORM** lift chair is a quality state of the art product designed to give you independence, mobility, and comfort. **TOPFORM** produces an extensive variety of lift chairs catering for all shapes and sizes so as to best fit your individual needs. Please be aware that the final selection and purchasing decision regarding the model and size of lift chair to be used is the responsibility of you, the lift chair user, if capable of making such a decision, and/or your family, or healthcare professional (i.e.; doctor, occupational therapist, physical therapist, etc.)

There are some situations, including certain medical conditions, where you will need to practice operating your lift chair in the presence of a trained attendant. A trained attendant can be a family member or healthcare professional specially trained in assisting you with performing various daily activities while safely operating your lift chair.

Below are some precautions, tips and other safety considerations that will help you become accustomed to operating your lift chair in a safe manner.

WEIGHT LIMITATIONS:

Your **TOPFORM** lift chair has a maximum weight capacity. Failure to stay within these weight restrictions will void your warranty and may result in personal injury and/or damage to your lift chair.

One Motor wall saver	120kgs
Two Motor	120kgs

PINCH/CRUSH HAZARDS:

The scissor and lift mechanism are pinch/crush point hazards on your lift chair. Keep clear of these areas and make sure the path of motion is not obstructed.

LIFT CHAIR PLACEMENT:

Your lift chair should be placed within close proximity to a standard power outlet on dry level ground making sure there is ample room to operate the chair safely.

Follow these steps to position your lift chair;

1. Place the back of the lift chair the required minimum distance from the nearest obstruction. This measurement will vary depending on the model.
(One motor 10cm, Two motor 70cm)
2. Place castor cups under castors if necessary.
3. Install batteries into the external transformer if applicable. (refer "Battery Installation" for more info)
4. Position external transformer on the floor in an open, dry, well ventilated area.
5. Position the low voltage connection cable where it will not be pinched by the lifting mechanism.
6. Connect the low voltage cable to the transformer and plug the power lead into the power outlet.

NOTE: If you discover a problem at any point during the set-up and positioning of your lift chair, stop and contact your **TOPFORM** authorised dealer immediately. To avoid personal injury and/or product damage do not proceed until the problem has been rectified and do not attempt to fix any electrical problems by yourself.



LIFT CHAIR SET-UP:

Your **TOPFORM** lift chair may require some assembly before initial use. You may need to disassemble your lift chair to make servicing, and moving the chair more convenient. Your lift chair is a Knock-Down (KD) model, follow the instructions below for assembly and disassembly.



Your lift chair will arrive as shown



KD Bracket and Clip



KD Upright



Slide the left and right KD bracket onto the KD upright. Push down firmly on top of the backrest to lock into position. Listen for both sides to click to ensure the chair back is locked in properly. Then attach the chair back flap with the hook and loop as shown.



LIFT CHAIR SET-UP CONTINUED:

HAND CONTROLLER LOOPS



Your **TOPFORM** Lift chair is fitted with 2 fabric loops (one on each side of the seat) these loops are for the hand controller simply open the loop and pass the hand control through. This makes the hand control more accessible and easier to locate (as pictured above). If you do not wish to use the loops simply tuck them down the side of the seat.



LIFT CHAIR SET-UP CONTINUED: BATTERY INSTALLATION

Your **TOPFORM** lift chair is equipped with a battery backup system that will activate during a power failure. The backup system is powered by two 9V batteries that need to be installed into the transformer.

Battery installation steps,

1. Unplug the transformer from the power outlet.
2. Open the marked battery doors on the bottom of the transformer.
3. Install two 9V batteries into the transformer
4. Replace the battery doors.

NOTE: Always make sure the transformer is equipped with two new 9V batteries as the battery backup system does not recharge its self. The batteries will need to be replaced every time the battery back up system is activated during a power failure, or once a year if the battery back up system has not been activated.

LIFT CHAIR DISASSEMBLY:

Your **TOPFORM** lift chair can be disassembled for ease of maintenance and transport. Follow these steps to disassemble your lift chair.



Remove the bottom fabric flap from the hook and loop.



Using a large flat-head screwdriver, lift the left and right KD locking clips on the chair back one side at a time to raise the back from the KD uprights. As you lift each locking clip, pull up on the backrest to lift that side over the lock. Then the chair backrest will lift up and away from the base.



LIFT CHAIR OPERATION PRECAUTIONS:

There are certain precautions that should be taken during the operation of your **TOPFORM** lift chair. Read and follow these precautions carefully in order to prevent personal injury and/or product damage.

- Plug the power lead directly into the power outlet. Do Not use an extension lead
- Do not place anything on top of or near the transformer
- If the transformer or hand control requires cleaning, firstly unplug the power lead from the power outlet and use a clean, dry or lightly dampened cloth. Allow ample drying time before plugging the power lead back into the power outlet.
- Periodically check the hand control and all power leads for visible damage.
- Keep the hand control away from all heated surfaces.
- Ensure the hand control is out of the way before sitting in your chair.
- Keep children and pets away from all moving parts while operating your lift chair.
- Do not allow children to play or operate your lift chair. Only the intended user should operate the lift chair.
- Avoid pinch points, such as the scissor and lift mechanism. Keep hands and feet clear of these areas.
- Always leave your lift chair in an upright and closed position when it is not in use.
- Do not sit or stand on the footrest of your lift chair.
- Do not fall back into your lift chair when sitting if it is only partially raised. Fully raise the chair before attempting to sit in your chair.
- Do not place objects under, behind, in front, or near your lift chair. Make sure the area is clear of any obstructions during operation.
- Do not lean on or apply downward force on the backrest of your lift chair when it is in the fully reclined position. Doing so could cause your lift chair to tip, resulting in personal injury and/or product damage.
- Do not use the footrest as a seat or for any other purpose outside of its intended use. Doing so could cause instability in your lift chair and place undue stress on your lift chair components, resulting in personal injury and/or product damage.
- On both single and dual motor lift chairs, the backrest has to be upright, and the footrest fully closed, before attempting to get out of the chair.



CARE AND MAINTENANCE:

Your **TOPFORM** Lift Chair will require routine maintenance checks. You can perform some of these; however others may require assistance from an authorised **TOPFORM** dealer. By following the maintenance checks as scheduled, you can help ensure your lift chair gives you many years of trouble free operation. If you have any questions regarding your lift chair's care and maintenance contact your **TOPFORM** authorised dealer.

FABRIC CARE: Follow the instructions as laid out on the fabric care label attached to your lift chair.

ELECTRICS CARE:

- Regularly inspect all wiring harnesses to make sure they are not damaged or frayed.
- If damage is present unplug your lift chair immediately and contact your **TOPFORM** authorised dealer for service.
- Keep all electrics free from moisture and temperature extremes. **TOPFORM** lift chairs are intended for indoor use only!



HANDCONTROL OPERATION:

Depending on the model of lift chair you have purchased the hand control operation will vary. Follow the instructions below for the relevant model.



ONE MOTOR

ONE MOTOR HAND CONTROL OPERATION:

- The One Motor Hand Controller has 2 Buttons
- With the chair in the fully raised position sit in the centre of the seat with your bottom all the way back.
- Press and Hold down the bottom button to lower the lift chair to a comfortable sitting position.
- To recline Press and Hold down the bottom button to recline the chair into a comfortable reclined position.
- To raise the lift chair to stand Press and Hold the top button, release the button when the lift chair reaches a height where you can stand up easily.



TWO MOTOR

TWO MOTOR HAND CONTROL OPERATION:

- The Two Motor Controller has 5 Buttons.
- The button on the top left lowers the footrest and raises the chair.
- The button on the top right lowers the chair and raises the leg rest to do this simply press and hold the button until the chair is in the desired position.
- The button on the bottom left reclines the backrest, press and hold until the backrest is in the desired position.
- The button on the bottom right raises the backrest back to the upright position.
- The button in the centre will close and raise the chair from any position, press and hold until the chair is in a desired position to stand and walk away from your chair.

WARRANTY

TOPFORM WARRANTY OUTLINED:

TOPFORM will repair or replace at our option to the original purchaser any of the following found upon examination by an authorised representative of **TOPFORM** to be defective in material and /or workmanship.

- | | |
|---|---------|
| 1. Electrics including Transformer, Hand control, Motor, and all Cables | 2 Years |
| 2. Steel Lift/Recline Mechanism | 2 Years |
| 3. Timber Frame (Structural & Workmanship) | 5 Years |

NOT COVERED UNDER WARRANTY.

TOPFORM does not cover anything which is deemed to be damaged through misuse or accident.

The fabric is classed as a wear item and under normal wear and tear may need to be replaced. Therefore the fabric is not covered under warranty.

NOTE: TOPFORM will provide parts only under warranty. Your **TOPFORM** dealer is responsible for labour and freight charges. Please contact your **TOPFORM** dealer for information about this.

FREQUENTLY ASKED QUESTIONS!

What if my TOPFORM lift chair will not operate?

- Check the transformer is plugged into the power outlet.
- Make sure the power outlet is switched on.
- Check the low voltage cable is connected to the transformer.
- Check the hand control and motors are plugged in properly.

What if my TOPFORM lift chair stops during a lifting cycle?

- Your **TOPFORM** lift chair is equipped with an internal thermal cut off switch inside the transformer this prevents the motors from overheating. If the thermal cut off activates allow the lift chair to remain in a stationery position for 10 minutes to cool down, and then resume normal operation. If you notice the motors overheating frequently contact your authorised **TOPFORM** dealer.
- There may have been a power failure and/or there are no batteries in the hand control or the batteries have no charge and need replacing. Always make sure there are new 9volt batteries in the hand control.
- Check your fuse box to make sure the circuit breaker has not been tripped.

If not still not working after fault finding contact your authorised **TOPFORM** dealer.